



**ADVERTISEMENT FOR CONSULTANCY TO CONDUCT MID-TERM  
EVALUATION FOR INCLUSIVE EYE HEALTH PROGRAM IMPLEMENTED AT  
THE NORTHERN ZONE OF TANZANIA**

**1. Background**

**1.1. Kilimanjaro Christian Medical Centre (KCMC)**

Kilimanjaro Christian Medical Centre is located in the foothills of the snow-capped, Mount Kilimanjaro, Tanzania. It was opened in March 1971 by the Good Samaritan Foundation, who planned and raised large funds to build and equip it. KCMC is a referral hospital for over 15 million people in Northern Tanzania. The hospital is a huge complex with 500-800 inpatients in 630 official beds, 90 canvas, 40 baby Incubators, 1852 students, 1300 staff and 1000 visitors and companions daily.

**1.2. KCMC Partnership with CBM**

CBM Tanzania has established a partnership with Kilimanjaro Christian Medical Centre in Moshi since 1971 to implement a project on prevention of avoidable blindness by focusing on provision of quality eye health care training of eye health care cadres and conducting quality eye health care research to identify areas of need for the purpose of improving service delivery.

**2. Program Background**

KCMC Eye Department is implementing Inclusive Eye Health Program with an overall objective to increase coverage of eye health services in Northern Tanzania. This is a three years' program, started in January 2021 to December 2023. The project target group is 14,000 people with sight threatening conditions and sight restoration needs leaving within four regions of Northern Zone of Tanzania, namely Kilimanjaro, Tanga, Arusha and Manyara.

**3. Structure of Authority**

The Independent Consultant will work closer with the Project Lead and Project Coordinator.

**4. Responsibilities in deliverance**

The Independent consultant is expected to deliver the following Evaluation products:

- i. To identify project successes to date and problems that need to be addressed.

- ii. To provide KCMC and CBM with an external, objective view on the project status, its relevance, how effectively it is being managed and implemented, and whether the project is likely to achieve its development and immediate objectives, and whether the project activities are effectively implemented achieve maximum impact.
- iii. To provide recommendations, capturing additional opportunities, as well as corrective actions to resolve outstanding issues and improve project performance for the remainder of the project duration.
- iv. To assess the extent to which the broader policy environment remains conducive to replication of the lessons being learnt from project implementation and/or identify exit strategies
- v. To set the course/direction for the remaining duration of the project.
- vi. To draw initial lessons about project design, implementation and management.
- vii. To comply with the requirement of the Project Document or Funding Agreement.

## **5. Qualifications and Experience**

The Consultant is expected to have the following qualifications;

- i. Advanced degree/MSc degree in Public Health/Projects Management/Statistics/Community Studies/Development studies/ Social Science/Population Studies/Public Administration or any equivalent qualification from a recognized institution.
- ii. Registered business name, with tax clearance operating within Tanzania legal frameworks able to comply with TRA tax regulations including provision of EFD receipt.
- iii. Knowledge and practical experience in working with eye care programmes.
- iv. Proven senior-level evaluation experience (at least 5 years) including knowledge of different evaluation methodologies.
- v. Strong experience in disability inclusive development (DID).
- vi. Strong analytical skills and ability to clearly synthesise and present findings.
- vii. Ability to provide strategic recommendations to key stakeholders.
- viii. Excellent interpersonal and communication skills including ability to facilitate and work in a multidisciplinary and interdisciplinary team
- ix. Ability to draw practical conclusions and to prepare well-written reports in a timely manner and availability during the proposed period.
- x. Ability to communicate strongly using English and Swahili language



## **6. Conditions and payment:**

- i. The Consultant will use her/his own office/resources/materials and computer in the execution of this assignment.
- ii. The consultant has to ensure complete data security for all data collected, provided or processed during the evaluation. All personal data has to be stored securely and has to be deleted after the assignment is completed.
- iii. The Consultant is responsible for her/his own accommodation, transportation, food, logistics and all other costs.
- iv. The selected consultant will have to work a fixed amount contract for delivering the assignment. The consultant should ensure that all materials (handouts, data, reports etc.) are shared with KCMC/CBM for future use.
- v. The Consultant's payment shall be subject to all deductions regarding taxes due in Tanzania, including the withholding tax. The Consulting firm will be paid by KCMC Tanzania as follows;
  - a) 40% after signing of the Agreement.
  - b) 60% on successful submission of the final evaluation Report.

## **7. Methodology**

The Consultant is expected to assess the original project theory and to work with the stakeholders to define objectives and their indicators in such a way that they can well be understood.

Data will be collected from program implementers, beneficiaries, stakeholders, program admin system or any other source as agreed by implementation partner and consultant.

The Consultant is expected to indicate the methodologies to be used for conducting the Evaluation survey in the inception report.

## 8. Time frame

Key task/action	Deadline
Consultancy Advertisement	28 <sup>th</sup> October 2022
Application Deadline	6 <sup>th</sup> November 2022
Application review, shortlisting and Interview	7 <sup>th</sup> to 14 <sup>th</sup> November 2022
Submission of Inception Report	18 <sup>th</sup> November 2022
Meeting and signing of the Agreement with the selected Consultant	23 <sup>th</sup> November 2022
Consultancy work/Field phase	23 <sup>th</sup> November to 16 <sup>th</sup> December 2022
Submission of draft evaluation report	23 <sup>th</sup> December 2022
Submission of final evaluation report	30 <sup>th</sup> December 2022

## 9. Applications must include:

1. Detailed curriculum vitae with three professional references,
2. TRA tax clearance certificate
3. Suggested methodology for the task,
4. Suggested time frame for the task
5. Statement of availability during the indicated time frame. (KCMC reserves the right to terminate the contract in case the approved consultant is not available at the agreed commencement of the assignment and no equally qualified person can be nominated as a replacement).
6. Financial offer, including professional fees and other costs, such as logistics, translation or reasonable accommodation for persons with disabilities.

Applications should be sealed and sent directly to KCMC Eye Department, P.O. Box 3010, **MOSHI**.

**The Consultant is expected to adhere to KCMC'S values and commits to KCMC's Policies on Declaration of Human Rights and Anti-corruption. Conduct.**

**KCMC encourages Tanzanian nationals including persons with disabilities who meet the qualifications to apply for this position.**

